**WMCISM TEAM MEETING AGENDA**

**Monday, April 12, 2021**

**5:00-6:00pm**

**5PM: Business Items**

1. ATTENDANCE – those accessing zoom by **phone** instead of computer, please be sure to let us know who you are so we can account for you on the attendance roster. **Please say your name when we call out your phone number** (that’s all we can see displayed for you, so we have no way of knowing who you are otherwise).
2. REPORT ON RESPONSES SINCE LAST MEETING - Lisa
3. UPDATES & DISCUSSION ITEMS:
* ICISF Training Opportunities – Please reach out to Lisa if you are interested in doing one of these online classes. They must be completed by June 30, 2021.
* Does the team prefer that Team Roles be assigned prior to Debriefings/Defusings? Or determine that in your meeting prior to session starting?
* Would like to discuss an Inactive Team Member list and some thoughts on what this would look like.
* CISM Drop In Sessions : need to determine where to go from here – Josh/ Craig/ Amy
* Other?
* Zoom Training: Josh Miller
1. UPCOMING MEETINGS: ***July 15, 2021 & October 18, 2021***
* Suggested topics for Pro Dev?
	+ other? What additional training would you like to have offered either at our upcoming meetings or through MSPSN/ DFS?

WMCISM

Minutes of the Quarterly Meeting of the WMCISM April 12, 2021

5:00 PM

Location of Meeting:

Zoom

Present at Meeting:

Jeremie Meyer

Jane Dunning

Joshua Miller

Laura Gordon

John (JD) Hebert

Franklin Schutt

Natalie Strollmeyer

Calla Harrington

Amy Kahn

Dawn Josefski

Michael Tryon

Lillian Lennox Whitehead

Tammy Weidhass

Thomas Grady

Richard (Fran) Fox

Lisa Herringshaw

James Sullivan

Lurie McComb

Lindsey Feitler

Erin Markt

William Nugent

The regular meeting of the WMCISM of WMCISM was called to order at 5:05 PM on April 12, 2021 at Zoom by Jeremie Meyer.

* 1. Attendance

Jeremie Meyer

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2. Report On Responses Since Last Meeting

Lisa Herringshaw

16 Interventions since the January 2021 1st Quarterly meeting

3. Updates & Discusstion Items

Jeremie Meyer

* ICISF Training Opportunities – Please reach out to Lisa if you are interested in doing one of these online classes. They must be completed by June 30, 2021.
* CDP Training available for free
* Lillian Lennox spoke about the Building Healthy Work Places training and upcoming training by WRHSAC. Calla Harrington spoke about public safety agencies' factors of mental health. Jeremie Meyer recommend the course(s) to everyone

4. Do Team Members Prefer That Response Teams Roles Be Assigned Prior To Debriefings/defusings, Or Determine Them When The Team Meets Just Prior To The Debriefing/defusing?

Jeremie Meyer

After much discussion among attendees, it was agreed upon that the team will continue what it has down which is to decide when the team meets up just before the

debriefing/defusing. team members will be given each other contact information when the teams are made up so they can communicate with one another.

Also discusses what giving those that want to be team leaders the opportunity to do so and learn to do so. Several ideas were discussed including new team leaders working with experienced team leaders during debriefings/defusing to include the possibility of the experienced team leader starting the session and the new team leader finishing the session up.

5. Adding Team Contact List To The Team Sign In Section Of The Wmcism.org Website. Unknown

Lisa Herringshaw to send out an email giving those who do not what their contact information on the sign-in part of the website time to notify her prior to the list being put on the site.

6. Would Like To Discuss An Inactive Team Member List And Some Thoughts On What This Would Look Like.

Jeremie Meyer

The team's bylaws discuss this.

Jeremie Meyer to review the bylaws and work with JD Hebert in reviewing the roster of team members and make recommendations to the office.

7. • CISM Drop In Sessions: Need To Determine Where To Go From Here – Josh/ Craig/Amy

Jeremie Meyer

It was discussed that other teams in the Massachusetts Peer Support Network do this once or twice a year with the team coordinator and the lead clinician to just do a 15-minute check-in with each team member privately to see how they are doing.

More discussion on doing this and how in the next quarterly meeting.

8. How To Navigate Calls For Interventions That Deal With A Public Safety Agency's Member Unexpected Death Or Suicide When The Agency Did Not Respond To The Actual Call Natalie Strollmeyer

These are unique calls for services and the guide cards used for debriefings/defusing do not work in these interventions Team to work on creating standards for this type of intervention. Bruce Arbour and Frank Schutt suggest creating a modified Defusing card. Bruce Arbour okayed giving out his contact information. Jeremie Meyer will email the team to seek volunteers to help Bruce Arbour with the creation of this card.

9. Training

Joshua Miller

Joshua Miller conducted a twenty-minute training about using ZOOM for debriefings and defusing and running these zoom sessions.

10. Training Prior To Quarterly Meeting In July

JD Hebert

JD Hebert informed the attendees that Lillian Lenox Whitehead will be running a relaxation exercise event 30 minutes prior to the July quarterly meeting.

11. Massachusetts State Peer Support Network Meeting

Bruce Arbour

After the training, Bruce Arbour reported on the Massachusetts State Peer Support Network meeting. He was voted in as a member at large and that he will get the minutes of that meeting to Jeremie Meyer

The next meeting will be held at 5:00 PM on July 15, 2021 at: Zoom

The agenda for the next meeting is as follows:

TBD

The meeting was adjourned at 6:25 PM by Jeremie Meyer.

Minutes submitted by: Jeremie Meyer

Minutes approved by: Lisa Herringshaw

Adjourned @ 6:20